



STATE OF ARKANSAS
TOWING & RECOVERY BOARD
PO BOX 8285
SEARCY, ARKANSAS 72145

Phone (501) 278-5225

Fax (501) 278-5255

Email: Towing @vuewifimail.com
www.artowing.arkansas.gov

Glenna Butler,
Chairperson
Insurance Representative
(501) 758-7861

Wayne Edwards,
Vice –Chairperson
Zone 4 Non-Consent
Representative
(870) 265-2214

Arlon Hickman,
Treasurer
Citizen Representative
(870) 741-0032

Mary Thoma,
Zone 3 Non-Consent
Representative
(479) 839-2400

Avon Phillips, Jr.,
Zone 2 Non-Consent
Representative
(501) 758-4357

Charles Bokker, Jr.
Zone 1 Non-Consent
Representative
(870) 633-1000

E.L. Jacobs,
Consent Only
Representative
(479) 963-3794

Ronnie Walker,
Consent Only
Representative
(501) 321-2852

Noel Foster
Citizen Representative
(870) 247-1414

MINUTES

June 23, 2009

The Arkansas Towing & Recovery Board convened on Wednesday, June 23, 2009 at 9:34 a.m. in the 11th floor conference room of the Attorney General's Office at 323 Center Street, Little Rock, Arkansas. Chairperson Glenna Butler called the meeting to order with roll call. Chairperson Glenna Butler, Vice-Chairperson Wayne Edwards, Treasurer Arlon Hickman, and Members: E. L. Jacobs, Mary Thoma, Charles Bokker, Jr., Noel Foster, Ronnie Walker, and Avon Phillips Jr. were in attendance. Board Director Cynthia Lauen, Clerical Assistant April Staggs, Board Investigator Gary Ashcraft, Board Consultant B.G. Hendrix, and Assistant Attorney General Don Barnes were also, present.

Chairperson Glenna Butler confirmed members had received the Minutes from the May 27, 2009, meeting with a Motion by Hickman and a 2nd by Jacobs, the Board voted 9-0-0 to accept the Minutes as written.

Treasurer Hickman reported expenditures of \$ 4,565.38 and revenues of \$ 24,020.11 for a checkbook balance as of June 22, 2009 of \$ 127,154.92 (Note: Copy Treasurers' Reports are filed with these Minutes).

Chairperson Glenna Butler welcomed guests.

On-Going Business

- Progress Report:** Clerical Assistant Staggs reported as of June 22, 2009: 52 non-consent safety licenses; 62 new, 36 1st renewal, and 38 2nd renewal non-consent permits; 25 consent safety licenses, 12 new, 21 1st renewal, 05 2nd renewal and 03 Trailer consent permits were issued, 14 walk-in applications, 02 applications with deficiencies, and 02 unprocessed applications. (Note copy of Clerical Report is filed with these Minutes).
- Complaints Report:** Board Investigator Ashcraft reported as of June 22, 2009: 20 telephone complaints, 15 written complaints, and 00 Notices of Non-renewal were sent. An estimated 65 pending complaint investigations, 02 pending complaint hearings, and 25 closed complaints. 00 Offer of Settlements were sent. The complaints were broken down into itemized categories on the report. (Note: copy of Complaint Report is filed with these minutes)
- Administrative Appeals:** Attorney Barnes reported on 3 complaints on appeal:
 - Complaint No. 06-12-158** Asher Wrecker Service, Inc. Attorney Barnes reported current issue with the record and waiting on briefing.
 - Complaint No. 08-11-061 and 08-12-070:** Steve's Auto Center of Conway, Inc, Attorney Barnes reported an Order of Discovery was received for declaratory judgments. Appeals are still pending.
 - Complaint No. 08-06-150** – Gene Zajac DBA Blue Hill Wrecker

Service Attorney Barnes reported record has been filed waiting on a briefing date.

Old Business

1. **Arkansas State Police:** Ashcraft reported we continued work with Captain Mark Allen.

Other Business

1. **Next Meetings:** July 22, 2009, 2nd floor conference room, Tower Building, 323 Center, Little Rock, Arkansas.

Meeting adjourned 10:50 a.m.

Signed _____
Glenna Butler, Chairperson or
Wayne Edwards, Vice-Chairperson

Attest _____
Cynthia Lauen, Director

Approved _____ (Date)